

## **Les Quennevais School**

### **Attendance Matters – Summer 2023**

We are delighted that our school attendance has improved dramatically since the Covid pandemic and Les Quennevais continues to hold one of the best attendance of any schools on the Island.

We are writing to remind you that we expect student's attendance to be at **96%** - this is in line with the Government expectations too. As a school, we are absolutely committed to making sure that every child is successful and encourage parents to ensure their child receives a fulltime education, unless there is a very good reason for absence. Without good attendance, a child's academic and social progress is significantly affected.

**The average attendance at Les Quennevais up to Easter 2023 was 95%.**

### **Punctuality Matters Too!**

We are concerned that too many students are arriving at school late. Parents will be informed by email when a child arrives late to school and it should be noted that any further late arrivals may result in a lunchtime detention to make up the lost time. If they continue to arrive late, they may become subject to a Punctuality Plan.

### **Missed Minutes mean Missed Learning = Missed Opportunities**

A warning bell rings at 8.35am and students must be in form for Registration by 8.40 am. Children arriving after 8.40am will be marked as late and must sign in at the at the School Office.

### **Attendance Rewards**

Last term we were delighted to hold a celebration assembly, where certificates were awarded to students with 100% attendance at the half year point. We had **92** students with 100% attendance. Well done all! This is a fantastic achievement and students should feel very proud of this.

### **Absence Through Sickness**

Please note your child is only unfit for school if he/she has vomited twice or more in the last 24 hours. A one-off episode could be the result of something else like overeating or over exertion and so we encourage parents to please use their discretion. If you child does have a stomach bug, we ask that they do not return to school until 48 hours clear from the last episode.

### **Requests for Absence during term time**

Please ensure that family holidays are arranged outside of school term time. All term dates are available on the school website and on gov.je. Parents should not remove their child from school during term time without having first requested a leave of absence in writing from the Head teacher with at least 2 weeks' notice. All requests for absence will be responded to in writing and will only be authorised in exceptional

circumstances. This is Government policy and all schools are asked to enforce this policy consistently. As such, please be aware that requests are likely to be unauthorised for holidays in termtime.

### **Help if you need it**

We are here to work in partnership with all our families and offer support where needed. We are enthusiastic about promoting excellent attendance here at Les Quennevais School and hope you will continue to encourage your child to come and thrive.

Sometimes there are underlying reasons why a child does not attend school regularly. If at any time you undertake any difficulty in getting your child to school **please speak to us, we are here to help and support and can often find ways to stop any problems. Contact the School office on 743171 and ask to speak to Mandy Berner.**

### **Persistent Non-attendance**

We would like to make all parents aware that persistent non-attendance and repeated absences over time could result in parents being called to a formal Attendance Panel.